

Endowment Fund and Johnson-Lundin Family Scholarship

Application Form

Name _____ Phone _____ Date _____

Address _____ City/State/Zip _____

Email _____

Which program did you attend and which year(s)?

Woodland Hills Cambia Hills Neighborhood Youth Services Community Coaches

Year(s) _____

Type of Request:

Post-Secondary Education (College, University, Technical School)

Amount Requested \$ _____

Name of School _____ Beginning Date of Attendance _____

Major/Area of Study _____ Expected Graduation Date _____

Full-time student Semester/Year you are requesting
 Part-time student funding for:
 Fall Year: _____
 Spring Year: _____
 Summer Year: _____
 Other Year: _____

Expenses you are requesting funding for:
 Tuition \$ _____
 On-Campus Housing \$ _____
 Books \$ _____
 Technology \$ _____
 Other \$ _____

Financial Aid Office Email _____ Phone _____

Professional Development (Explain) _____

Amount Requested: _____

Student Loan Repayment

Amount Requested: _____

Describe additional means you will use for financial support:

Office Use Only	
Date Received: _____	Committee Decision:
Date of Committee Review: _____	<input type="checkbox"/> Approve Amount: _____
Date and Amount of Payment(s): _____	<input type="checkbox"/> Hold Reason: _____
Notes: _____	<input type="checkbox"/> Deny Reason: _____



Endowment Fund and Johnson-Lundin Family Scholarship Supporting Information

Endowment Fund

The Endowment Fund of The Hills Youth and Family Services represents a commitment of financial support to its mission, clients, and alum. The Hills recognizes the potential that exists in all youth. Its mission is to provide unwavering hope and opportunity for youth, families and communities. The Scholarship Review Committee manages the Endowment Fund and its growth to help ensure long-term success for The Hills and its young people. Multiple scholarships up to \$2,000 are awarded each application cycle.

The Endowment Fund awards scholarships in multiple categories:

1. Post-secondary Education (Renewable each semester)
2. Professional Development
 - a. Training
 - b. Exam fees
 - c. Certification courses
 - d. Entrepreneurship
 - e. Driver's Education (Classroom portion only)
 - f. Tools, work clothes, uniforms, safety equipment, etc.
3. Student Loan Repayment
Special conditions apply. Contact Scholarship Committee before submitting an application.

Johnson-Lundin Family Scholarship

This privately funded scholarship is administered by The Hills on behalf of the donor. It supports scholastic achievement and exceptional qualities of a deserving current or former residential or day treatment program participant. While the selection process recognizes an applicant's GPA, the scholarship award is based on an applicant's determination, work ethic and proven commitment to completing his/her education and being successful in a chosen field of study. This is a one-time award of \$7,500 for educational costs at an accredited public or private college in Minnesota. Applications are reviewed once per year.

Timeline & Payment

Applications are reviewed three times annually. Deadlines are:

- **March 15** (for May Term, Summer Semester, and Professional Development requests, Johnson-Lundin applications)
- **June 15** (for Fall Semester, Academic Year, and Professional Development requests)
- **November 15** (for Spring Semester and Professional Development requests)

Scholarship decisions and applicant notification: 1 month from date of application deadline. Please contact the Scholarship Committee if your request does not align with these deadlines.

Tuition and other on-campus expenses will be paid by check directly to the post-secondary institution once all paperwork is received and approved by the Scholarship Committee. For Professional Development awards, arrangements will be made with the applicant.

Criteria and Eligibility

Students and alum of any of our programs are eligible to apply for Post-Secondary Education, Professional Development, and Student Loan Repayment through the Endowment Fund. Students and alum of our residential and day treatment programs may apply for the Johnson-Lundin Family Scholarship.

Applicants will be selected based on the completeness of their Application Packet and review of the following:

- Shows a need for financial support
- Demonstrates a positive attitude toward: 1: Education or Employment and 2. Healthy Lifestyle
- Be accepted to a post-secondary public or private educational institution. Can be college, university, or technical school. *Requirement only for Post-Secondary Education requests only.*
- Renewals and subsequent awards may be made to applicants in good standing

Questions

Contact Scholarship Review Committee: Jessica Peterson at 218-728-7500 or jpeterson@TheHillsYFS.org.

For Post-Secondary Education requests, it is important that students work with the financial aid office at their school or institution. Applicants should notify the financial aid office that they are applying for an Endowment Scholarship because some colleges may offer matching funds. Applicants are also advised that this scholarship may impact financial awards by other organizations because it changes your income level. Your scholarship may be terminated if you do not show satisfactory progress in your chosen program of study, or if enrollment is terminated at the college.

To apply:

Step 1: Submit the Application Packet

Completed Application Packets should be sent to:

The Hills YFS - Scholarship Committee
Attn: Jessica Peterson
4321 Allendale Ave
Duluth, MN 55803

Jessica Peterson:
jpeterson@TheHillsYFS.org

Step 2: Phone interview with the Scholarship Committee

Interviews will be scheduled after materials are submitted to the Scholarship Committee.

Step 3: Work with Scholarship Committee representative on final paperwork/payment (if approved)

Stay in touch with your Scholarship Committee representative so we can get your payment processed on time and sent to the right place.

Application Packet Requirements

	A. Application Form	B. Essay	C. Volunteer Project Plan or Proof of Completion	D. Letter of Acceptance	E. Three Letters of Recommendation	F. Transcripts	G. Proof of Expenses	F. Request Amount and Frequency
Post-Secondary Endowment Scholarship (First-time Applicant)	x	x		x	x	x	x	Up to \$2,000 per semester
Post-Secondary Endowment Scholarship (Renewal Applicant)	x	x				x	x	Up to \$2,000 per semester
Johnson-Lundin Family Scholarship	x	x	x	x	x	x	x	\$7,500 per academic year, one time, non-renewable
Professional Development	x	x					x	Up to \$2,000 per year
Student Loan Repayment	Contact Scholarship Committee							

A. Application Form

Complete sections specific to your request.

B. The Essay

A personal statement of 400 to 500 words. Include information about your background, why you believe education and/or professional development is important, describe your plans for the future.

Johnson-Lundin Scholarship applicants: Your Essay should include a plan for your 25-hour volunteer-learning project. The Scholarship Committee will approve or offer recommendations for improvement of your Volunteer Project when they review your full scholarship application.

C. Volunteer Project

A 25-hour volunteer project that connects you with your community by helping others in need. This project should be completed during the semester/school year that you have been awarded the scholarship. Examples include tutoring, volunteering in schools, visiting the elderly, or helping the less fortunate through volunteerism at a community agency. The purpose of the requirement is to present each scholarship recipient as one who gives back to their community by showing care to others. The Hills' Endowment Fund is helping you, and in return we ask that you help others. Plan to give back in a meaningful way. If you need help finding a volunteer project, The Hills can assist you. Within 30 days of completing your volunteer project, and before requesting another scholarship from The Hills, you must submit the attached Volunteer Project form that explains the challenges, learning, and growth that occurred in you and in others during the Volunteer Project.

D. Letter of Acceptance from post-secondary institution

If you have applied and are still waiting to hear if you are accepted, complete all other application materials and include a note in your Essay that you are still waiting for your Letter of Acceptance. The Scholarship Committee can then review the rest of your materials while waiting to hear about your acceptance status.

E. Letters of Recommendation

Ask three people to send a letter of recommendation on your behalf. These should include a current or former teacher, a therapist or treatment staff member, an employer, or other character reference, none of which are your relatives. Each letter should identify the length and nature of your relationship, comment on your social, academic, and/or employment skills, and assess your commitment to success.

F. Transcripts

If the student is still enrolled in high school or has not begun post-secondary classes, transcripts are not required. If the student has already begun post-secondary classes, then a current transcript from the post-secondary institution should be submitted.

G. Proof of Expenses

Provide the Scholarship Committee with proof of your expenses for tuition, on-campus housing, education-related costs such as books, calculators, etc. Or proof of the certification, exam, technology, course, training, etc. that you are requesting funding for.

Volunteer Project Form



Complete both pages of the Volunteer Project Form and send to:
 Scholarship Committee, 4321 Allendale Ave., Duluth, MN 55803 OR e-mail to jpeterston@TheHillsYFS.org OR fax to: (218) 728-7501.

Volunteer Name _____

Organization Name or Project Site _____

Volunteer Supervisor _____

Date	Describe Activity (Example: Led a reading activity, coached a team, provided computer instruction, helped build props, acted as a chaperone, helped plan a special event, tutored students in the computer lab, wrote thank you notes to sponsors, played BINGO with the elderly, helped the less fortunate through volunteerism at a community agency, etc.)	# of People Involved	# of Hours Volunteered	Initials of Volunteer Supervisor
Totals (must be at least 25 hours)				

Volunteer Signature _____

Volunteer Project Reflection

1. What did you learn from this Volunteer Project?

2. How did others learn, grow, or benefit from this Volunteer Project?

3. What challenges did you face with this Volunteer Project?